



Volunteer Lounge Policy

Purpose: To provide general information regarding the purpose, services, and procedures of the Volunteer Lounge.

Volunteer Lounge:

- Only Element 11 volunteers are allowed in the Lounge.
- While in the Lounge, volunteers are required to adhere to the Volunteer Policy.
- Volunteers must wear their laminate or volunteer wristband to utilize the services of the Lounge. All laminates must have the volunteer's name on the laminate.

Services Overview:

- Provide a safe, comfortable place for volunteers to sign in/out of shifts and to socialize with fellow volunteers.
- Provide a place for volunteers to gather information and be directed to where they are needed.
- Recruit more volunteers during the event as new positions open or shifts need filled.
- Provide breakfast, dinner, and snacks to active volunteers.
- Keep the Mobile Angels Unit (MAU) well stocked to provide food and hydration to all volunteers currently on shift.
- Help Lead volunteers obtain their Food Handlers Permit prior to E11.

Responsibilities:

- Volunteers are required to record their shifts at the Volunteer Lounge during Element 11.
- Volunteers are responsible for making sure their hours get recorded to qualify for future recognition.
- Lead kitchen volunteers should obtain their Food Handlers Permit as per Box Elder County website requirements to work shifts in the kitchen.
- Volunteers must adhere to all Box Elder County health department standards and regulations.
- Day Leads are responsible for making sure their volunteers know what their responsibilities include.
- The MAU is to be stored and restocked at the Lounge when appropriate.

Content Updated 2023-02-27