



VOLUNTEER RECOGNITION AND REWARD PROGRAM GUIDELINES

1. Volunteers may earn elemental star program hours at StART, Burner Day in the Park, We Built this City weekend, the Element 11 Regional event, any post-Element 11 cleanup days, and other Element 11-related events or projects.
 - a. Volunteers who work a minimum of ten (10) credit hours are eligible to receive a “Twinkler” ticket. The cost of the ticket shall be reduced by one-fourth of the total ticket price.
 - b. Volunteers who work a minimum of twenty (20) credit hours are eligible to receive an “Elemental Star” ticket. The cost of the ticket shall be reduced by one-half.
 - c. Volunteers who work a minimum of thirty-five (35) credit hours are eligible to receive a “Supernova” ticket. The cost of the ticket will be zero dollars.
 - d. “Supernova” tickets will also get a free car pass. “Twinklers” and “Elemental Stars” will need to pay the full \$25 for a vehicle pass.
 - e. Volunteers/Leads who assist the Board in other ways may earn eligible credits if pre-approved by at least three Board members.

*******Volunteers are responsible for ensuring that their shifts are properly recorded by whichever means is chosen by the Board/department leads. Undocumented hours will not be counted*******

2. Volunteer discount tickets are earned the year before they are awarded.
3. Awards may be carried over for one year, if the volunteer is unable to attend the next year.
4. Awardees may gift their Twinkler, Elemental Star, or Supernova, if they so choose.
5. Final awards shall be at the discretion of the Committee Leads/Board members.
6. Awardees will be notified no later than 2 months before the event the year after they were recorded.
 - a. **Only the participants who qualified for an award will be notified, through email.**
 - b. **Awardees will be responsible for confirming that the hours they received are correct.**
 - c. **Requested adjustments to hours will not be accepted without some form of proof/documentation.**
 - d. **Awardees must specify if they want to “bank” their award, otherwise their reward will not be saved for future years.**

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